

YVONNEadele

MC / Keynote Speaker
Social Media Producer

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www.yvonneadele.com
1300 734 904 / 0438 086 087



Flights/transfers:

Yvonne prefers to travel Virgin Australia. Please email the office for Frequent Flyer number. When booking Yvonne's seat, she prefers a window close to the front.

Yvonne requires taxi/driver costs while in transit to and from your event.

If Yvonne is driving to the event, please ensure parking has been arranged.

Accommodation:

As Yvonne believes it is important to spend some time with your delegates and organising team, it is preferred to arrive at your event the day before. If Yvonne is your MC, this is imperative.

Yvonne prefers to stay at or very close to the conference venue. Non-smoking floor/room and hotel meals to be included.

Audio/Visual:

You are welcome to video or audio record Yvonne's presentation as long as we receive a copy. Permission to broadcast this video/audio on your website or for sale requires further permissions.

Yvonne prefers a headset microphone or lapel mic if headset is not available.

Handheld microphone should be available as a backup and for Yvonne to use if working with the audience.

Yvonne will bring her presentation on her MacBook Air and also a USB.

If using Powerpoint, it will be set up to 16:9 unless you advise otherwise.

A remote mouse should be provided.